

Minutes of the St. Cloud Math and Science Academy Board of Directors
136 Division St. Waite Park, MN 56387
March 21, 2016 Minutes

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

1. **Call the meeting to Order 5:07**
2. **Reading of Mission/Reading of Vision** read by Chris DesMarais
3. **Roll Call/Quorum**

Present

Debbie Adair
Lisa Trnka
Sue Jackson
Chris DesMarais
Ahmed Ali
Megan Roberg
Shannon Dyrud

There was a Quorum

Non Memebers Present

Tammy Bengtson
Kara Schneeberger

Public Input

No one from the public was present

4. **Approval the agenda**
Chris moved to approve the agenda, Sue second, motion carries

5. Approval of the consent agenda

Ahmed moved to approve the agenda, Megan second, motion carries

6. Conflict of Interest –Charter School Board Members

CONSENT AGENDA :

- **Approval of February 8, 2016 Minutes**
- **Approval of Harassment and Violence Policy**

7. Authorizer's report/comments (Wendy Swanson) None

8. Director's Report (Tammy Bengtson)

Update on Enrollment 161 students

160 is our projected enrollment for next year.

Staffing for Next year - Teacher positions that need to be filled

Four was undecided.

One was not coming back.

2nd NEO site visit and formal site visit: April 4th- 8th or April 11th -15th.

Formal site visit will be May 10-12 or May 17-18

Ahmed discussed hiring student teachers in the ELL program at St. Cloud State.

9. Teachers Report A lot of staff has been gone and we are glad that staff is back.

10. Facilities Report (Lisa Trnka) – Realtor felt that the Stride building seems to be the best fit. Group will be coming in April. They wouldn't want to rent the entire space and would be short about 5,500 sq ft.

11. Executive Committee (Debbie Adair)

Principal Evaluation: Debbie looked around for alternatives. Looking into a personal community to evaluate the director as some of the board members aren't here to see her in action.

Principal Job description: Tammy would like student discipline to be addressed as it is not part of her job description. Either it needs to be added or addressed.

Annual Meeting update: There are three nominations for positions. We will give out applications and conduct interviews by April 9th.

Impact of Suspension and Expulsion from school: At the last facility meeting, Deb gave a presentation on what the board wants for discipline at school. Discipline needs to be a learning experience and suspensions aren't the answer.

12. Marketing Report: (Sue Jackson)- Nothing new. Parents have talked about muffins for moms or donuts for Dads.

Discussion and/or Action Items:

Treasure's report/ Finance Committee – Susan Jackson

We are doing well, financially. See attached financial report.

Chris made a motion to approve the Treasures Report, Megan second, motion carries.

Staffing, instructional leadership & Salary timeline for next year. Tammy liked the instructional leadership positions and would like to continue that. She would like to add an art para, Ell para, and an additional ELL teacher. Looking at hiring a sub one day week.

April 19th next STEM night.

Discipline Policy Review – Discussion pursued- will continue to review the policy next meeting.

We will be calling another board meeting to present the findings of the investigation in the next couple of weeks.

UPCOMING COMMITTEE MEETINGS:

Future Board Meetings:

April 11, 2016

May 9, 2016 Annual Meeting

June 13, 2016

UPCOMING COMMITTEE MEETINGS:

Executive Committee Meeting

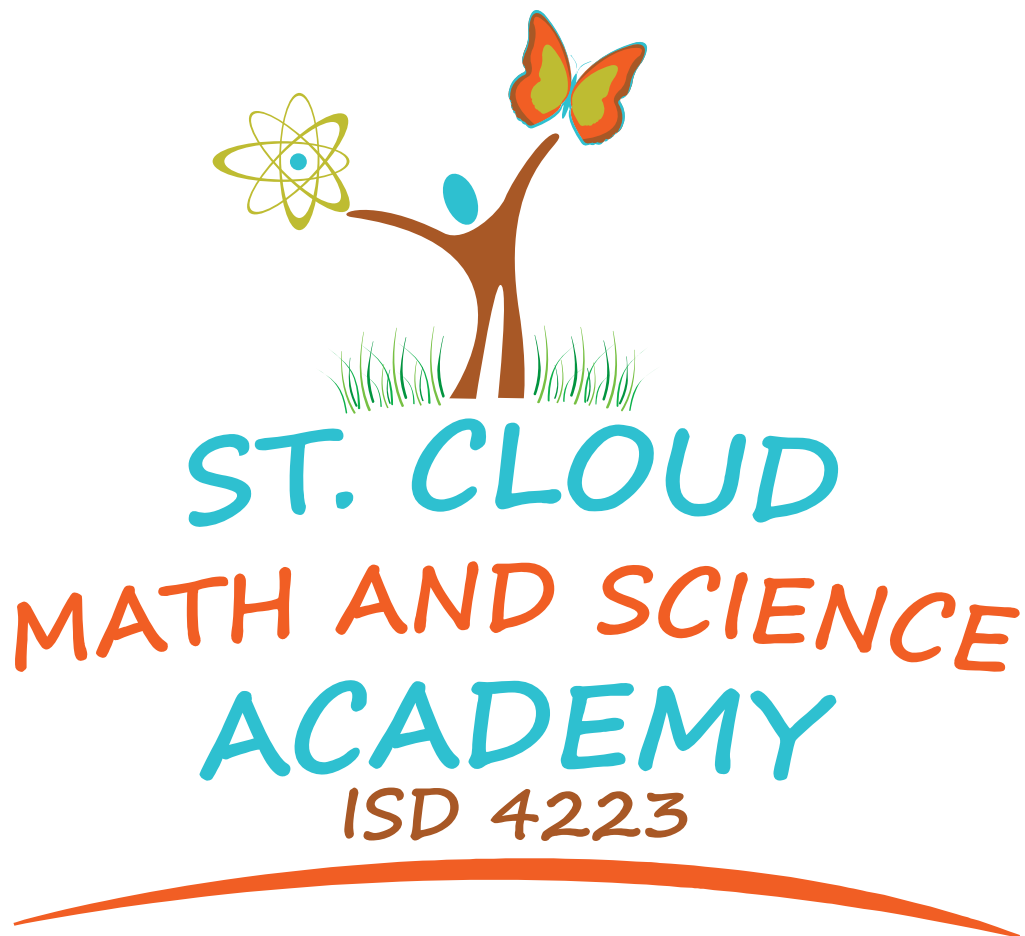
April 4, 4:00 pm

May 2, 4:00 pm

June 6, 4:00 pm

Meeting adjournment 7:14

Sue made a motion to adjourn and Chris seconds, motion carries.



February 29, 2016 Financial Report

March 2016 Meeting

Prepared by:

Kara Schneeberger, CPA

Senior Finance Manager

BKDA
Beltz, Kes, Darling
& Associates
Committed to the Success of Charter Schools

St. Cloud Math and Science Academy

Waite Park, Minnesota

Financial Statements

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Journal Entries	None

Executive Summary

Students:

- Original Budget – based on 150 students
- Working Budget – based on 161 students

Current Condition:

	150 ADM	161 ADM		% of
	Original	Working	Year	Working
Gen Fund:	Budget	Budget	To-Date	Budget
Revenues	\$ 2,245,589	\$ 2,289,202	\$ 1,507,596	65.9%
Exp & Transfers Out	2,230,891	1,938,594	1,268,280	65.4%
Excess (Deficit)	\$ 14,698	\$ 350,608	\$ 239,316	
Beginning Fund Balance	254,643	254,643	254,643	
Ending Fund Balance	269,341	605,251	493,959	
Fund Balance Percentage	12%	31%		

At month-end, 67% of the year was complete.

Cash-Flow:

- At month-end, the school had \$478,927 in cash.

Items worth noting:

- **Revenues and Expenditures**
 - Budget changes this month were made to expenditures and revenues – increasing from 154 students up to 161 ADM.
 - The original budget projected an increase in fund balance of \$14,700, the revised budget anticipates an increase near \$350,000. This significant difference is due to:
 - Increase in students and therefore, state aids
 - Increase in grant entitlements (title I, II and III and federal special ed)
 - Conservative spending
 - Positions that weren't filled the entire year
 - Food Service Fund – This fund's operations have exceeded expectations for the first 8 months of the school year. At this point last year, the food service fund had accumulated a loss of \$32,000. Because of the excellent management of the meal counts and participation in the Community Provision program, this fund is nearly breaking even. Given the YTD position, the budget for both revenues and expenditures was updated. Based on this, the school will likely only need a minimal transfer of general fund dollars to support the fund!